

WOMEN IN THE WIND (WITW)  
LADIES OF CHROME & LEATHER (LOCAL) CHAPTER BYLAWS  
(ADDENDUM TO WOMEN IN THE WIND BYLAWS)  
July 17, 1999  
Amended March 16, 2019

LOCAL Chapter has adopted the Women in The Wind International (WITW) Bylaws in its entirety with the following changes, deletions and/or additions for its own Bylaws. These are to be used in conjunction with WITW Bylaws.

**ARTICLE 4 (a) – MEMBERSHIP**

- 1) LOCAL Chapter membership is open to women who ride a 2- or 3-wheeled motorcycle of any make and model, provided the motorcycle has motorcycle controls, is street legal, and the member possesses an M1 motorcycle endorsement in accordance with WITW Bylaws. New membership will not be granted to owners of 3-wheeled vehicles/roadsters with automobile controls, e.g., Polaris Slingshot, Morgan 3-wheeler, etc., unless the member also operates a traditional motorcycle or trike, with which she can participate in LOCAL Chapter rides.
- 2) For LOCAL Chapter membership eligibility, prospective members must first attend one LOCAL Chapter meeting and one LOCAL Chapter ride.
- 3) Riding guests who attend three meetings and/or rides must apply for membership in LOCAL Chapter before participating in further Chapter activities
- 4) Members are considered “active” in LOCAL Chapter when they attend at least one Chapter meeting and participate in at least one Chapter ride within a 12-month period. A member who otherwise meets WITW membership requirements but does not attend at least one Chapter meeting and participate in at least one Chapter ride within the previous 12 months is considered “inactive”.
- 5) A “non-riding member” is a member in good standing who is no longer able to ride and no longer maintains her motorcycle endorsement. Non-riding members are limited to three per WITW Bylaws and must be approved by the LOCAL Chapter Board.

**ARTICLE 5 (a) – OFFICERS**

Elected LOCAL Chapter Officers and their duties are:

**PRESIDENT:**

- 1) Presides over all Chapter-related meetings;
- 2) Organizes officers’ meetings as needed;
- 3) Supervises general affairs of the Chapter and coordination/scheduling of all Chapter events;
- 4) Appoints committees as needed and assigns duties and responsibilities to members as necessary;
- 5) Communicates all pertinent WITW information to the Chapter;
- 6) Acts as Signer (with Treasurer) on Chapter bank account;
- 7) Upholds the Bylaws of WITW and LOCAL Chapter;
- 8) Fosters a positive atmosphere to promote Chapter growth.

**VICE PRESIDENT:**

- 1) Assists the President in all aspects and performs the duties of President in her absence;
- 2) Fills any office that has been vacated until a replacement can be appointed by the Officers for the remainder of the term;
- 3) Manages Chapter email;
- 4) Serves in such capacities as assigned by the President;
- 5) Upholds the Bylaws of WITW and LOCAL Chapter;
- 6) Fosters a positive atmosphere to promote chapter growth.

**TREASURER:**

- 1) Collects Chapter dues for forwarding to WITW Secretary/Treasurer;
- 2) Acts as Signer (with President) on Chapter bank account and ensures bank account is maintained in good standing;
- 3) Ensures new member checklist completed for all LOCAL Chapter applicants;
- 4) Takes charge of all monies of the local chapter and prepares a treasury report for LOCAL Chapter officers at each Board meeting;
- 5) Collects monies and completes Chapter orders WITW logo merchandise; distributes merchandise to members;
- 6) Performs duties of President and/or Vice President in their absence;

- 7) Pays all bills incurred by the Chapter in the normal course of business and in a timely manner;
- 8) Upholds the Bylaws of WITW and LOCAL Chapter;
- 9) Fosters a positive atmosphere to promote Chapter growth.

**SECRETARY:**

- 1) Takes the minutes and notes of regular Chapter and Board meetings;
- 2) Provides minutes and notes of regular Chapter and Board meetings to Board for distribution;
- 3) Responsible for the administrative needs of the chapter;
- 4) Prepares and distributes current Member roster as each new member joins and/or quarterly, whichever comes first;
- 5) Preserves and maintains a permanent file of records related to Chapter business, e.g., reports, letters, newsletters, etc. for the Chapter and its officers;
- 6) Identifies members who have earned anniversary pins by the end of each calendar year and orders pins for presentation to Members during the first quarter of the following year;
- 7) Upholds the Bylaws of WITW and LOCAL Chapter;
- 8) Fosters a positive atmosphere to promote Chapter growth.

**ROAD CAPTAIN:**

- 1) May appoint Assistant Road Captain(s) for the year;
- 2) Chairs the Ride Committee developing the annual Ride Calendar;
- 3) Responsible for administrative aspects of Chapter riding events, including assignment of duties and responsibilities to members;
- 4) Ensures ride notification and information is distributed to Chapter members;
- 5) Submits ride-related articles for Chapter newsletter;
- 6) Actively promotes riding safety in accordance with LOCAL Chapter Ride Guidelines; updates LOCAL Ride Guidelines as needed in collaboration with Safety Officer;
- 7) Upholds the Bylaws of WITW and LOCAL Chapter;
- 8) Fosters the positive atmosphere required to promote Chapter growth.

**SAFETY/EDUCATION OFFICER:**

- 1) Submits safety related articles for Chapter newsletter;
- 2) Presents safety-related topics at membership meetings;
- 3) May appoint Assistant Safety Officer(s) for the term;
- 4) Administers WITW Safe Mileage Contest for LOCAL Chapter;
- 5) Organizes educational events and activities related to safety, riding skills and maintenance;
- 6) Actively promotes riding safety in accordance with LOCAL Chapter Ride Guidelines; updates LOCAL Ride Guidelines as needed in collaboration with Road Captain;
- 7) Upholds the Bylaws of WITW and LOCAL Chapter;
- 8) Fosters a positive atmosphere to promote Chapter growth.

**ARTICLE 5 (b) – NON-OFFICER POSITIONS:**

Committee chairpersons and other non-elected positions may be appointed by the Officers as deemed necessary. These positions will be defined by the Board and will remain in effect during the tenure of the Board.

**ARTICLE 11 (a) – ELECTION OF OFFICERS**

- 1) Election of officers shall be held every two years in August.
- 2) Anyone running for office must be an active member for no less than one year by September 1 of the year the new officers' term begins.
- 3) Terms of office shall be two years; incumbent Officers may seek re-election for the next term or seek election for a different Officer role.
- 4) Nominations shall be taken at the July meeting and up until a time determined by the Election Committee.
- 5) The Nominating Committee shall organize the election and conduct the election (Nominees for office may not serve on Election Committee).
- 6) Members shall vote by ballot at the August meeting or by Absentee ballot which must be received by the Election Committee by the date determined by the Committee.
- 7) Majority vote shall prevail.

- 8) Newly elected officers take office on September 1 following the election and will conduct the September general membership meeting.

**ARTICLE 12 (a) – VOTING PROCEDURES**

Refer to Article 11 (a) above.

**ARTICLE 13 (a) – ALTERATIONS OF BYLAWS**

- 1) All articles included in the LOCAL Chapter Bylaws can be altered, deleted, or lengthened.
- 2) Proposals of changing the bylaws can be made only by chapter members.
- 3) Chapter members wishing to alter, delete, or add Bylaws must present the proposed changes by either a written letter or email directed to the officers.
- 4) The President shall then organize a vote by the membership on the proposed Bylaws changes.
- 5) Majority vote shall prevail.